

**MINUTES OF REGULAR MEETING
BOARD OF DIRECTORS
SEQUOIA HEALTHCARE DISTRICT
December 1, 2021
Conference Room, 525 Veterans Boulevard
Redwood City, CA 94063**

<u>Directors Present</u> Director Faro Director Griffin Director Nayfack Director Martinez Director Shefren	<u>Directors Excused</u>	<u>Also Present</u> Pamela Kurtzman, CEO Mr. Hudak, Legal Counsel Ms. Stamper, Recorder
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Per Resolution 2021-03, this meeting was held
via Zoom teleconference

1. Call to Order

President Shefren called the meeting to order at 4:30PM. Roll call attendance was taken. A quorum was present.

2. Public Comment/Non-Agenda Items

President Shefren asked if there was any public comment on non-agenda items. There was none.
Director Martinez joined the meeting at 4:31pm.

3. Consent Calendar

Motion: To approve 3b, 3c, and 3d of the consent calendar.

By: Director Faro

Seconded by: Director Nayfack

Vote: Ayes - Faro, Griffin, Martinez, Nayfack, Shefren

Nos --

Abstain --

Absent --

Motion Passed: 5-0

Motion: To approve the minutes of the October 6th, 2021 Board of Directors Meeting with the correction to section 4a Motion, to change “the Board write a formal letter” to “the CEO” write a formal letter”.

By: Director Faro

Seconded by: Director Griffin

Vote: Ayes - Faro, Griffin, Martinez, Nayfack, Shefren

Nos --

Abstain --

Absent --

Motion Passed: 5-0

4.a. Update On First 5 SMC Grant Outcomes July 1, 2020 - June 30, 2021

President Shefren asked if there was any public comment on this agenda item. There was none.

Emily Roberts of First 5 San Mateo County gave a high-level overview of the FY2020-21 Healthy Beginnings Initiative deliverables. District funds supported 1) Integrated Systems for Children with Special Needs, also known as “Help Me Grow”, which identifies developmental needs in young children and connects them to services, and 2) Early Childhood Mental Health Systems, also known as “TRISI”, which supports staff and agencies with practices that promote healing for families and reduce re-traumatization. Anyone regardless of income can access services from Help Me Grow. Board members expressed appreciation for the First 5 partnership and Director Nayfack, a developmental pediatrician at PAMF, commented that he had worked with the Help Me Grow hotline to help a patient connect with services and was very impressed with how well it was worked.

**4.b. Update On Sequoia Hospital Financial Performance
And Activities For FY Ending 2021**

President Shefren asked if there was any public comment on this agenda item. There was none.

Bill Graham of Sequoia Hospital gave a presentation regarding the hospitals’ FY 2021 achievements and challenges. Sequoia Hospital received recognition as one of the top hospitals in the region from US News and World Reports, has received patient safety and excellence awards from Healthgrades, and was rated by the Health Equality Index as an LGBTQ Health Care Equality leader which helps support and provide services to the LGBTQ community. EBIDA performance was much influence by Covid over the last two years. However, although January saw an increase in the volume of non-covid related business, they are having problems staffing the hospital to meet current demand.

Sequoia Hospital is investing time and funds in the Dignity Health Medical Foundation (a network of primary care and specialist physicians) to ensure the hospital has the backing of an aligned and strong medical community. Their key strategic focus areas include primary care development, workforce development, relocating the birthing center to the pavilion, developing and adding new cardiovascular services, exploring adding outpatient joint replacement services, and working on implementing improvements to the master facility plan.

**4.c. Consider Grant Renewal To LifeMoves To Continue Funding LVN
For Two Calendar Years, 2022 And 2023, Totaling \$255,000**

President Shefren asked if there was any public comment on this agenda item. There was none.

Director Nayfack excused himself and left the presentation at 5:07pm.

LifeMoves is a large provider of homeless services that specializes in providing interim housing programs for families and individuals experiencing homelessness. They operate 26 service sites and various programs, offering over 1,500 beds, and serve 7,000 clients per year. One fifth of their clients are US veterans, and one fifth are children. In April 2021, LM opened up a non-congregate shelter in Half Moon Bay at the site of a former hotel which has had a huge impact on homelessness west of the coastal range. In May they opened a new modular design facility in Menlo Park that utilizes shipping containers that have been customized into 2-4 residences that house 88 singles and 12 families. The Maple Street shelter will be torn down in the spring to make way for a 260 door non-congregate modular facility with in-suite bathrooms for all residences. Construction should be completed in March of 2023. LifeMoves requested a grant

for 2022 and 2023 to continue funding the LVN at the Maple Street Shelter who will continue to help clients.

Motion: To approve a \$255,000 grant to LifeMoves to continue funding an LVN for two calendar years, 2022 and 2023.

By: Director Faro

Seconded by: Director Shefren

Vote: Ayes -- Faro, Griffin, Martinez, Shefren

Nos --

Abstain --

Absent -- Nayfack

Motion Passed: 4-0-0-1

4.d. Update On Redistricting Process And Next Steps

President Shefren asked if there was any public comment on this agenda item. There was none.

The census data shows a 13.4% deviation in population between current zones which requires the District to redraw the zone boundaries. Ms. Bratton has been working with Paul Mitchell, the demographer, to create multiple zone maps, and will hold a public hearing in January to present multiple drafts to the public for their input on the final zone boundaries. A final public hearing will occur in February to take a vote. The District would like to turn in the redistricting paperwork in advance of the April 17 deadline.

4.e. Consider Joint Proposal With Dignity/Sequoia Hospital To Provide Up To \$100,000 To Local Non-Profits To Feed Food Insecure Clients During The Holiday Season

President Shefren asked if there was any public comment on this agenda item. There was none.

Jenny Bratton of Sequoia Healthcare District and Marie Violet of Dignity Health Sequoia Hospital discussed the need for additional food and meal distribution during the holiday season, which typically sees a surge in need. Ms. Bratton and Ms. Violet requested a grant of \$100K to be distributed to 6 local non-profits that feed food insecure clients. The names and amounts are listed in the packet. Dignity Health Sequoia Hospital's Board has already approved their half of the grants.

Motion: To approve \$50,000 towards the joint \$100,000 grant with Sequoia Hospital to feed food insecure clients during the holiday season.

By: Director Faro

Seconded by: Director Griffin

Directors Shefren and Faro questioned if the requested amount is enough. Ms. Bratton assured the Board that the District has also increased funding for food grants this fiscal year.

Vote: Ayes - Faro, Griffin, Martinez, Shefren

Nos --

Abstain --

Absent - Nayfack

Motion Passed: 4-0-0-1

4.f. Consider 2-Year Grant Renewal Request From BGCP of \$93,170 Per Year To Continue Funding A Full-Time Bilingual Psychotherapist At Forest High School Center in Redwood City

The presenter was not able to attend the meeting and will present their request at the February Board meeting.

4.g. Proposal to Transition All Renewed Caring Community Grants to 2-Year Grants

President Shefren asked if there was any public comment on this agenda item. There was none.

Currently, the District has 1-year grants, 2-year grants, and 2-year grants on their second year of funding. Our current system requires a large commitment of time from the volunteer CC grants committee members to review requests and reports. In addition, Ms. Bratton spends considerable time tracking which grants require renewal, reports, and payments of the total allotment of grants. Ms. Bratton would like to transition half of the grants, by category, to being renewed for two years on even years and the other half on odd years, thereby streamlining the process, cutting down on the annual paperwork required from the grantees, and preventing reviewer burnout.

Motion: To transition all renewed Caring Community grants to 2 year grants.

By: Director Griffin

Seconded by: Director Faro

Vote: Ayes -- Faro, Griffin, Martinez, Shefren

Nos --

Abstain --

Absent -- Nayfack

Motion Passed: 4-0-0-1

4.h. Director Requests for Future Agenda Items per Board Policy 8.3

President Shefren asked if any Director had an agenda item request. Director Griffin would like the District to consider exempting low income homeowners from the District tax. Mr. Hudak will research how and if it can be accomplished, and present at a future Board meeting.

5. CEO/Staff Reports

The Dental Society has indicated that they may be vacating the office space in mid-January. The District is currently considering requests for the space from multiple non-profits. Director Shefren would like the District to develop a long term strategy for how to best utilize the space.

We would like to hold a Board and Staff Strategic Planning study session sometime in mid-February. CEO Kurtzman will poll Board and staff members for available dates.

The District is sponsoring monthly Town Halls on The Parent Venture platform. The next Town Hall is about Fire Safety around the home and scheduled for December 14th. The January meeting will discuss and solicit input regarding Redistricting. The February meeting will discuss heart health. Director Faro would like staff to explore the idea of advertising in local newspapers to gain a greater audience.

The annual report has been delivered to households and is generating lots of positive feedback.

Ms. Bratton is scheduling grantee site visits and will send out a Google doc signup sheet to Board members.

The Board of Supervisors approved the refund of capital the District invested in the Children's Health Initiative (CHI) and will be refunding the District around \$1M.

The District has received \$2M from the Sequoia Hospital settlement.

Strategic Planning has a mid-February date.

Dr. Li is on medical leave and will present at the February Board meeting. Director Shefren would like a robust report on regarding the Wellness Coordinator vacancies.

Ms. Garcia presented analytics on the Sequoia Strong website and noted that there has been an increase in new visitors to the website and an increase in younger visitors. She is continuing to promote the District on social media and the website, and gave a demonstration of the Spanish version of the District website.

6. Adjourn

Motion: To adjourn the meeting at 6:49 PM.

By: Director Faro

Seconded by: Director Griffin

All in favor

Motion Passed

The next regular meeting of the Board of Directors of Sequoia Healthcare District is scheduled for 4:30 PM, Wednesday, February 2, 2022, District Conference Room, 525 Veterans Blvd., Redwood City, CA.

Respectfully Submitted,

Aaron Nayfack, M.D.,
Secretary