

**MINUTES OF REGULAR MEETING
 BOARD OF DIRECTORS
 SEQUOIA HEALTHCARE DISTRICT
 February 4, 2026
 San Mateo County Dental Society
 939 Laurel Street, Suite C
 San Carlos, CA 94070**

<p><u>Directors Present</u> Director Fong Director Foust Director Lock (arrived during agenda item 3a) Director Martinez Director Shefren</p>	<p><u>Directors Excused</u></p>	<p><u>Also Present</u> Pamela Kurtzman, CEO Mr. Hudak, Legal Counsel Ms. Stamper, Recorder</p>
<p><u>1. Call to Order and Roll Call</u></p> <p>President Martinez called the meeting to order at 12:01PM. Roll call attendance was taken. A quorum was present.</p>		
<p><u>2. Public Comment/Non-Agenda Items</u></p> <p>President Martinez asked if there was any public comment on non-agenda items. Staff wished Director Fong, Director Martinez, and CEO Kurtzman a happy birthday.</p>		
<p><u>3. Consent Calendar</u></p> <p>Director Lock joined the board meeting during this agenda item.</p> <p>Motion: to approve the Consent Calendar. By: Director Foust Seconded by: Director Shefren Vote: Ayes -- Fong, Foust, Lock, Martinez, Shefren Nos -- Abstain -- Absent -- Motion Passed: 5-0</p>		
<p><u>4.a. CEO/Staff Reports</u></p> <p>CEO Kurtzman reported that SHD has received permits for the building improvements at 1016 Laurel. Ads were posted in the Daily Journal last week and this week. After the review of the bids the winning bid will be presented to the Board at the March board meeting for acceptance.</p> <p>Ravenswood’s RWC Dental Clinic will have a ribbon cutting open house event on Feb 12th.</p> <p>Samaritan House is hosting an event on March 13, and will be presenting the District with an award.</p> <p>Ms. Bratton reported that the community grant season started with two grant info sessions in January. She has been working on implementing the new grant platform Fluxx, which is expected to go live on March 1st. Her committee has received mid-year grant reports from 1</p>		

year grantees. She is seeking additional grant committee members, and has placed an ad in the Daily Journal announcing this opportunity.

Ms. Wasson is implementing MTSS recommendations and meeting with school district leadership to review measurements and help superintendents understand implementation.

Board members discussed the school district investment graph in Ms. Wasson's report, which portrays percentage impact of SHD investment only for the programs and positions SHD is contracted, rather than as a percentage of total health program expenses born by the school districts. Ms. Wasson will work with the school districts to compile a report on their total health spending vs. percentage investment by SHD.

Mr. Mar reported that SHD distributed \$10.8M in grants to date in FY26, and received \$10.6M in tax revenue. The District is on track with its budget projection. Foster and Foster has been engaged to create the GASB report for pension liability and funding for the next two years.

Director Shefren would like an agenda item regarding review and hiring next audit agency. Mr. Mar will discuss it with the Finance Committee.

Ms. Garcia stated there was an increase in web traffic for information regarding upcoming grants info session information. Ms. Garcia sent out press releases regarding the \$850K for Second Harvest Food Bank. NCEFT will be featured in our newsletter. The nutrition video series is live and can be accessed through our website.

5.a. Presentation On Plan To Invest Up To \$4M For Urgent Needs

CEO Kurtzman reviewed her proposal to invest up to \$4M in the community to counter recent federal and state funding cuts.

The District is concentrating on access to care and continuity of care. The priority investment areas will be:

- Primary care and dental safety net services
- Food security
- Behavioral health and substance abuse
- Senior and disabled services.

The District proactively funded emergency grants to Second Harvest Food Bank (\$850K) and One Life Counseling (\$240K), and is considering proposals from San Mateo Medical Center and Samaritan House.

6.a. Direction To Staff Regarding Annual Review Of Internal Controls

In response to the 2024 grand jury report, the Board agreed to direct staff to review the internal controls.

6.b. Review And Approve Biannual Conflict of Interest Code

This agenda item was postponed to a future board meeting.

6.c. Approve Pension Plan New MOU

Board members discussed the 2026 Pension Plan MOU that was included in the board packet.

Motion: to approve the pension plan MOU

By: Director Shefren

Seconded by: Director Fong

Vote: Ayes -- Fong, Foust, Lock, Martinez, Shefren
Nos --
Abstain --
Absent --

Motion Passed: 5-0

7. Adjourn To Closed Session For The Purposes Of:

- a. Government Code Sections 54957 and 54957.6 for the following purposes: PUBLIC EMPLOYEE PERFORMANCE EVALUATION (54957) PROCESS: Title: Chief Executive Officer of Sequoia Healthcare District. CONFERENCE WITH LABOR NEGOTIATOR (54957.6) Agency Designated Representative: Ivan Martinez, Board President & Rosanne Foust, Board Member And Outside Consultant Donna Vaillancourt Of RPMG. Unrepresented Employee: Chief Executive Officer, Sequoia Healthcare District.

Motion: to adjourn to closed session

By: Director Lock

Seconded by: Director Martinez

Vote: Ayes - Fong, Foust, Lock, Martinez, Shefren
Nos --
Abstain --
Absent --

Motion Passed: 5-0

8. Reconvene to Open Session:

There was no reportable action taken in closed session.

15 MINUTE BREAK

9. Board Strategic Planning Session

With the guidance of Jacob Green and Associates staff board members reviewed and updated the draft strategic plan.

9.b. Director Requests for Future Agenda Items per Board Policy 8.3

There were no Director requests for future agenda items.

10. Adjourn

Motion: To adjourn the meeting at 3:55PM

By: Director Martinez

Seconded by: Director Shefren

All in favor

Motion Passed

The next meeting of the Board of Directors of Sequoia Healthcare District is scheduled for 12:00PM, Wednesday, April 1, 2026, at the San Mateo County Dental Society, 939 Laurel Street, Suite C, San Carlos, CA.

Respectfully Submitted,

Cama Lock, Secretary